





Any **One** Authorised Signatory

Any **Two** Authorised Signatories

**Other**

**5. Add / Remove an Authorised Signatory for accounts detailed in Section 3:**

- Please indicate addition or removal of an authorised signatory by ticking the relevant box.
- If more than 4 authorised signatories are to be changed, please copy this page, complete and attach to this form.
- Please cross through any unused boxes on this section and on any additional sheets.
- For Partnership / Trust accounts, please enclose a copy of the Deed of Appointment / Removal / Amendment. Partners / Trustees being removed must sign below in acknowledgement of their express consent at being removed. If a signature cannot be obtained, then a reason should be provided in the Specimen Signature box, e.g., "Deceased", "Gone Away".
- Please provide a valid photo identification and address verification document for each added authorised signatory.
- By signing below:
  - i. You agree that the Bank may carry out checks as deemed necessary with the issuing authority / credit reference agencies to validate the above documentation; and
  - ii. You agree to abide by the Terms and Conditions governing the conduct of such account(s) which have been provided separately and may be subject to change.

**A.** Add  Remove

Name	Address	Designation	Specimen Signature

**B.** Add  Remove

Name	Address	Designation	Specimen Signature

**C.** Add  Remove

Name	Address	Designation	Specimen Signature



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D. Add  Remove

Name	Address	Designation	Specimen Signature

**6. Resolution and Certificate:**

This section must be signed as follows:

- By TWO directors **or** ONE director and ONE company secretary for a limited liability company (for sole director companies, only the director’s signature is required); or
- By TWO members for a limited liability partnership; or
- By at least TWO partners / trustees subject to the partnership / trust deed explicitly allowing these two individuals to add / remove partners / trustees – otherwise ALL to sign; or
- By TWO officials for clubs / societies / associations.

There was produced a completed form entitled “Business Customers Mandate Change Form” (the “Form”) from HBL Bank UK Limited. The board of directors / members / partners / trustees\* reviewed and discussed the Form and considered it in the best interest of the company / LLP / partnership / trust\* that the changes stated in the Form be made and that the Form be executed and delivered to the Bank.

**IT WAS RESOLVED THAT:**

- The **Signing Authority** in the current bank mandate, for the account(s) detailed in Section 3 of the Form, be revoked / replaced and/or amended (as applicable) in accordance with Section 4 of the Form.
- Selected **Authorised Signatory(ies)** for the accounts detailed in Section 3 of the Form be added and/or removed in accordance with Section 5 of the Form.
- The Bank be and is hereby empowered to honour cheques, bills of exchange and promissory notes drawn, signed, accepted or made on behalf of the company / LLP / partnership / trust\* by the **Authorised Signatory(ies)** and to act on any instructions given by the person(s) so authorised with regard to the account(s) detailed in Section 3 of the Form whether in credit or overdrawn, or any transaction of the company / LLP / partnership / trust\*.
- These resolutions be communicated to the Bank and shall constitute the company’s / LLP’s / partnership’s / trust’s\* mandate (as amended) to the Bank to remain in force until revoked by notice in writing to the Bank by any director / partner / trustee\* acting or purporting to act on behalf of the company / LLP / partnership / trust\* and for this purpose any instruction varying or purporting to vary the mandate contained in these Resolutions shall be deemed a revocation.

**I / We hereby certify that the above is a true extract of the minutes and resolutions of the board of directors / members / partners / trustees\* of \_\_\_\_\_**

*(insert correct and full name of the legal entity)* **passed on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_**



and that

- **Signatures of Authorised Signatories are genuine;**
- **All information given is correct.**

*(\* - delete as applicable)*

Signature
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Forename(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Signature
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Forename(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_